

ORGANIZATION MEETING

The Organization meeting of the Board of Commissioners of the Borough of Harvey Cedars, NJ was called to order by the Municipal Clerk at 4:30pm who stated pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting had been given. Notice of the time and place of this meeting were posted on the bulletin board located in the Borough Hall and the Borough’s website, and were published in the Beach Haven Times and the Asbury Park Press on December 21, 2023. Commissioners-elect John Imperiale, Joseph Gieger and Paul Rice were present. Tennant Magee was also present at the meeting and was introduced to the residents as the new Borough Attorney.

The Municipal Clerk asked all to rise for the Pledge of Allegiance.

The Municipal Clerk presented the results of the election:

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, do hereby certify that the results of the Municipal Election held in the Borough of Harvey Cedars on the 7<sup>th</sup> day of November 2023 have been determined as provided by Statute and that such results are as follows:

The total active registered voters:	530
The total voter turnout:	312
Total election day vote:	165
Total early voting:	28
Total vote by mail:	116
Total provisional ballots cast:	3

The number of votes cast for each candidate for the office of Commissioner were:

JOHN M. IMPERIALE	198
PAUL G. RICE	188
JOSEPH F. GIEGER	171
Write-in Votes	170

Accordingly, John M. Imperiale, Paul G. Rice and Joseph F. Gieger were duly elected to the Office of Commissioner.

The Municipal Clerk administered the Oath of Office to all three Commissioners at the same time, having each one state their name and position as Commissioner. Chaplain Wesley Smith assisted with the Oath of Office swearing in by holding the bible for the commissioners.

A **motion** was made by Commissioner Gieger, seconded by Commissioner Imperiale, to appoint John M. Imperiale as Mayor.

The Municipal Clerk handed the gavel over to Mayor Imperiale to preside over the meeting.

Mayor Imperiale thanked the Clerk (Grimste), Chaplain Smith, along with everyone else who supported him and Commissioner Gieger during their campaign. Imperiale stated that most of all, he needed to thank his wife for all of the support she has provided.

Mayor Imperiale then addressed a crowded room of employees, supporters and residents. Imperiale started the meeting with an introduction of the new Municipal Attorney, Tennant Magee. We’re happy to have Mr. Magee join our team stated Imperiale, he comes to us with a very impressive resume. Mayor Imperiale also announces that due to the large crowd of people in the room and the amount of business necessary to get through for the meeting, public comments will be limited to a maximum of 5 minutes per speaker in order to keep the meeting going smoothly.

Imperiale stated that he is thrilled to continue as the Commissioner of Public Affairs and

Public Safety while also starting his new role as Mayor. Imperiale took a few moments to acknowledge the Police and Lifeguard Departments, stating that their professionalism and commitment to Harvey Cedars should be recognized. He continued by announcing that commissioners and directors of departments will hold work session meetings in an effort to work as a team and to discuss projects and progress in the town interdepartmentally. Team work is the key to being productive and in order to have a successful unit.

Imperiale stated there are many issues which need to be addressed in the upcoming months, some of the topics up for discussion and review include:

- Outdoor Dining
- Streetscape Project
- Beach Replenishment
- Working on ways to fill empty businesses
- Review of Zoning Ordinances

Mayor Imperiale finished his comments by taking the time to thank the office staff for their hard work and dedication.

Commissioner Gieger recognized and congratulated his fellow commissioners on their appointments and stated that he looks forward to working with them over the next four years. Gieger stated that a lot of work needed to be done during his term, including really focusing on needed improvement of Sunset Park. Gieger continued by stating that accommodations will be made for business parking on 80<sup>th</sup> Street by opening up a borough lot for parking. He hopes opening the lot to public parking will help with current parking issues.

Gieger explained the specific phases and plan for the continuation of the Streetscape Project. He finished his comments by stating that he also looks forward to working with all of the office staff in the borough. He promised to fulfil all of his campaign promises to the residents during his term.

The Mayor read the following resolution by title only and asked for a motion to adopt.

**RESOLUTION #2024-001:**

**ASSIGN AND DESIGNATE THE COMMISSIONERS/DIRECTORS TO THEIR RESPECTIVE DEPARTMENTS**

- John Imperiale – Department of Public Affairs and Public Safety
- Paul Rice – Department of Revenue and Finance
- Joseph Gieger – Department of Public Works, Parks & Public Property

A copy of the full resolution is attached hereto and made a part hereof.

Motion: Commissioner Rice

Second: Commissioner Gieger

**Motion** to approve the minutes of the previous meeting, December 18, 2023, was made by Commissioner Rice, seconded by Commissioner Gieger.

**Motion** to approve the minutes of the work session & executive sessions held in 2023 was made by Commissioner Rice, seconded by Commissioner Gieger.

The Mayor read the following ordinance by title and number and asked for a motion to introduce. A copy of the full ordinance as introduced is attached hereto and made a part hereof.

**ORDINANCE #2024-01 FIRST READING**

**AN ORDINANCE AUTHORIZING THE SALE OF LOT 15 IN BLOCK 41 (ALSO KNOWN AS 29 WEST ESSEX AVENUE, HARVEY CEDARS, NJ, 08008) AS SHOWN ON THE TAX MAP OF THE BOROUGH OF HARVEY CEDARS, AND GRANTING THE ACCEPTANCE OF SEALED BIDS TO SELL SUCH LAND IN THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, AND STATE OF NEW JERSEY.**

Motion to adopt: Commissioner Gieger

Second: Commissioner Rice

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	x			
Commissioner Gieger	x			
Commissioner Rice		x		

Commissioner Rice stated that he is planning on having further discussion with Commissioners Gieger and Imperiale regarding the sale of the lot. Rice stated that at this time he does not think it is a good fiscal move to sell a capital asset.

The Mayor read the following resolutions by title only and asked for motions to adopt after reading each title. Copies of the full resolutions are attached hereto and made a part hereof:

**RESOLUTION #2024-002:**

**TEMPORARY BUDGET**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Rice

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	x			
Commissioner Gieger	x			
Commissioner Rice	x			

**RESOLUTION #2024-003:**

**DESIGNATING PROFESSIONAL SERVICES FOR THE YEAR 2024**

Motion to adopt: Commissioner Imperiale

Second: Commissioner Gieger

**RESOLUTION #2024-004:**

**ANNUAL APPOINTMENTS MADE BY THE BOARD OF COMMISSIONERS FOR THE YEAR 2024**

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

**RESOLUTION #2024-005:**

**ANNUAL APPOINTMENTS FOR LAND USE BOARD MEMBERS**

Mayor Imperiale stated that some of the terms are being renewed for current Land Use Members before he took a minute to introduce three new members to the Board. Imperiale briefly introduced the new members with a few words regarding their qualifications. Three new members joining the Land Use Board of Harvey Cedars are; Stephen Cole, Alcides Andril and Thomas Griffith, they will be a benefit to the already great Land Use Board.

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

**RESOLUTION #2024-006:**

**AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF HARVEY CEDARS FOR THE YEAR 2024**

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

**RESOLUTION #2024-007:**

**DESIGNATING BANK SIGNATORIES FOR THE BOROUGH OF HARVEY CEDARS**

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

**RESOLUTION #2024-008:**

**AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN WATER/SEWER CHARGES**

Motion to adopt: Commissioner Rice

Second: Commissioner Gieger

**RESOLUTION #2024-009:**

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF OCEAN AND THE BOROUGH OF HARVEY CEDARS FOR FIRE INSPECTION SERVICES**

Motion to adopt: Commissioner Rice  
Second: Commissioner Gieger

**RESOLUTION #2024-010:**

**CONTRACT AWARD TO ARAWAK PAVING FOR THE 2023 ROAD RECONSTRUCTION PROJECT IN THE AMOUNT OF \$343,000.00**

Motion to adopt: Commissioner Gieger  
Second: Commissioner Rice

Vote:	Aye	Nay	Absent	Abstain
Mayor Imperiale	x			
Commissioner Gieger	x			
Commissioner Rice	x			

**RESOLUTION #2024-011:**

**AUTHORIZING THE APPOINTMENT OF TAX COLLECTOR FOR THE BOROUGH OF HARVEY CEDARS**

Mayor Imperiale explained that the reappointment of Rebecca Wessler will give her tenure in her title. Imperiale thanked Wessler for her knowledge and professionalism as a Tax Collector and expressed his congratulations on her re-appointment and for securing tenure in the Tax Collector’s position.

Motion to adopt: Commissioner Rice  
Second: Commissioner Gieger

**RESOLUTION #2024-012:**

**PERMITTING PRE-PAYMENT OF CERTAIN ITEMS**

Motion to adopt: Commissioner Rice  
Second: Commissioner Gieger

**RESOLUTION #2024-013: Bills**

Motion to adopt: Commissioner Rice  
Second: Commissioner Gieger

**Community Block Grant First Public Hearing:**

The Mayor asked for a **motion** to open public discussion regarding the **2024 Ocean County Community Development Block Grant (CDBG)** funding and stated that citizens and non-profit agencies are invited to comment on the housing and community development needs of the Borough.

Motion: Commissioner Gieger  
Second: Commissioner Rice

The Mayor explained this grant money is used towards making areas in town more handicap accessible; past projects include beach mats and ramps, electronic doors, and an all-terrain vehicle for beach access.

There were no comments. Commissioner Gieger made a motion to close public discussion; the motion was seconded by Commissioner Rice.

**TOPICS OF INTEREST –**

Commissioner Rice reported that work will begin on budget preparations. The process should take a couple of months, the budget will be ready by the end of April.

**PRIVILEGE OF THE FLOOR –**

Robert Budlow, 77<sup>th</sup> Street thanked Commissioners Rice and Imperiale for the continuity they will bring to the Board by being re-elected as commissioners. Budlow continued by thanking Commissioner Gieger for all of the work he has done on the Streetscape Project up to this point. Budlow further expressed his sincere faith that Commissioner Gieger will do a great job as commissioner, based on the kind of person Budlow believes him to be.

Walt Naisby, 82<sup>nd</sup> Street asked about the procedure and approval for the Yacht Club sign that was installed on borough property on the corner of 76<sup>th</sup> street for the Barnegat Light Yacht Club. He asked how the sign was permitted there and if a resolution had been passed.

Mayor Imperiale explained zoning regulations regarding signs and stated that the placement of the sign would be reviewed.

Commissioner Gieger explained that changes for the corner of 76<sup>th</sup> street are likely as the Streetscape Project continues into another phase and reaches the corner.

David Deakyne, Atlantic Ave. asked for details regarding the planned Beach Replenishment Project. Mr. Deakyne requested we don't have the replenishment in Harvey Cedars during the summer months. Mayor Imperiale explained that he will be meeting with the Army Corp. and the DEP to discuss plans. Imperiale stated, while we do not want to have the project here in the summer, we cannot afford to turn the project down and give up the security of the beaches and millions of dollars in funding. Imperiale promised to keep the public updated on all progress in the upcoming newsletter and on a regular basis.

Commissioner Rice stated that delays which have slowed the project down were due to disagreements between Wildlife Fish and Game and the Army Corp. The two divisions disagreed over where the needed sand would be coming from for the project.

Mayor Imperiale added that he will be serving on an advisory committee for Stevens institute and Rutgers on topics related to beach studies. Commissioner Imperiale hopes that his participation on the committee will provide benefits to our town.

Mr. Robert Devenny, who resides on Long Beach Blvd. near 82<sup>nd</sup> street, read a letter of support for the newly appointed commissioners from Mr. Elman. Mr. Elman was not able to be present at the meeting himself and asked that his message be read. Mr. Devenny also expressed his own satisfaction with the elected commissioners and stated that Harvey Cedars is a great town to live in, he has faith that it will continue to be.

Mayor Imperiale congratulated Tax Collector, Rebecca Wessler on her re-appointment and tenure and thanked everyone for coming out.

**Motion** to adjourn: Commissioner Rice  
Second: Commissioner Gieger

Meeting adjourned at 5:02pm.

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**Anna Grimste, Municipal Clerk**

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**John M. Imperiale, Mayor**

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**Joseph F. Gieger, Commissioner**

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**Paul G. Rice, Commissioner**

**RESOLUTION #2024-001**

**ASSIGN AND DESIGNATE THE COMMISSIONERS/DIRECTORS TO THEIR  
RESPECTIVE DEPARTMENTS**

**WHEREAS**, pursuant to N.J.S.A. 40:72-6, the Board of Commissioners shall designate one commissioner to be director of public affairs and public safety, one commissioner to be director of revenue and finance, and one commissioner to be director of public works.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, at the Organizational Meeting of said Board this 5th day of January 2024 that:

- John M. Imperiale is hereby assigned the Department of Public Affairs and Public Safety and is hereby designated as the Director of said Department.
- Paul G. Rice is hereby assigned the Department of Revenue and Finance and is hereby designated as the Director of said Department.
- Joseph F. Gieger is hereby assigned the Department of Public Works, Parks and Public Property and is hereby designated as the Director of said Department.

PASSED ON: January 5, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 5, 2024.

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Anna Grimste, Municipal Clerk

**ORDINANCE NO. 2024-01**

**AN ORDINANCE AUTHORIZING THE SALE OF LOT 15 IN BLOCK 41 (ALSO KNOWN AS 29 WEST ESSEX AVENUE, HARVEY CEDARS, NJ, 08008) AS SHOWN ON THE TAX MAP OF THE BOROUGH OF HARVEY CEDARS AND GRANTING THE ACCEPTANCE OF SEALED BIDS TO SELL SUCH LAND IN THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, AND STATE OF NEW JERSEY.**

**THE BOARD OF COMMISSIONERS OF THE BOROUGH OF HARVEY CEDARS, IN THE COUNTY OF OCEAN, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring), **DOES ORDAIN, AS FOLLOWS:**

Section 1. The Borough has determined that the real property designated as Bock 41, Lot 15, on the Borough Tax Map and also known as 29 West Essex Avenue (collectively “Property”) is not needed for public use and that it is in the best interest of the Borough to sell the Property at public auction, in accordance with provisions of N.J.S.A. 40A:12-13, et seq.

Section 2. Following final adoption of this Ordinance, the sale of the Property shall be conducted as a public auction to the highest bidder, after advertisement, with such auction to be held at the Borough of Harvey Cedars, Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, 08008, on, February 15<sup>th</sup>, 2024, at 11:00 am or such adjourned date as may be determined by the Harvey Cedars Commissioners.

Section 3. The following conditions of sale shall apply:

(a) The successful bidder shall submit a certified check made payable to the “Borough of Harvey Cedars” in the amount of twenty (10%) percent of the purchase price, which check shall be submitted in the sealed envelope at the time of submission of the bid. The balance of the purchase price plus FOUR HUNDRED AND TWENTY-FIVE (\$425.00) DOLLARS to offset administrative costs shall be paid in cash or certified check within ten (20) days after acceptance of the bid by the Borough Commissioners and authorizing the sale to the high bidder. In addition, the successful bidder shall be required to pay all of the Borough’s closing costs and legal and recording fees relating to the sale at closing. The Borough attorney’s work relating to the resolution, notice of sale, the closing documents, and all legal work relating to the transaction and closing shall be paid at the rate the Borough pays the Borough attorney.

(b) The Deed prepared by the Borough shall not be tendered until the full purchase price is paid at closing. Closing shall be required to take place within sixty (60) days from the date of the auction.

(c) Title to the Property shall be conveyed by and through a Quitclaim Deed and shall convey only the right, title, and interest of the Borough to the Property. No warranties and

covenants are or shall be made by the Borough and in no event shall there be any liability on the part of the Borough by reason thereof. Title to the Property shall be good, marketable, and insurable, at regular rates, by any title insurance company licensed to do business in New Jersey, subject only to the claims and rights described in this Paragraph. The right, title, and interest of the successful bidder, as purchaser, to the Property shall be subject to all recorded restrictions and the following conditions, covenants, restrictions, easements, and exceptions which shall run with the land and shall also become part of the Deed granted to the purchaser for the recording:

(1) Easement of utility companies and of governmental agencies or bodies;

(2) Any encroachments, prescriptions, easements, or other state of facts pertaining to said land which may be ascertained upon a visual examination and inspection of the land and the lands surrounding said land and any restrictions and covenants of record; and

(3) All existing federal, state, county and municipal laws, statutes, ordinances, rules, and regulations including, by of description and not by limitation, existing zoning, health, and planning board rules and regulations.

(d) Potential bidders are advised:

(1) To conduct all necessary title searches prior to the date of the auction and that there shall be no inspection, financing, or any other transaction contingencies;

(2) No representations of any kind are made by the Borough as to the conditions of the Property, including habitability or usability;

(3) The successful bidder shall have the right, at its sole cost and expense, to obtain a new survey of the Property. Provided such survey depicts the Property and is certified to be correct by the Borough, the Borough shall utilize the legal description drawn in accordance with such survey in the Deed of conveyance, provided the successful bidder provides such legal description and a copy of the certified survey to the Borough not less than five (5) days prior to the date set for closing of title. In the event a survey is not prepared, the Borough shall convey title to the Property based upon the prior recorded legal description of the Property and/or by Block and Lot.

(e) In the event that the Borough cannot convey good and marketable title to the Property, subject to the above, the purchaser will be entitled to the return of the deposit, without interest, and the Borough will not be responsible or liable in any other manner and for any other amount.



(f) In the event that the purchaser defaults in making payment to the Borough and/or closing within the time period required, as set forth above, or if the purchaser cannot make settlement in accordance with the terms thereof, the deposit made by the successful bidder on account of the purchase will be retained by and disbursed to the Borough as and for its liquidated damages and the land may be resold. This remedy shall be in addition to the Borough's right to compel specific performance of the purchaser's obligation hereunder. Time is of the essence.

(g) The property is being sold "as is". No representations of any kind are made by the Borough as to the conditions of the property, and the descriptions of the property are intended as general guide only and may not be accurate. The property is being sold in the present "as is" and "where is" condition with all faults.

(h) The Board of Commissioners reserves the right in its sole and absolute discretion to withdraw this offer to sell, or upon completion of the bidding to accept or reject any or all bids for said properties or to waive any informality in relation thereto for any or no reason.

(i) All bidders currently owning property within the Borough shall have their taxes, as well as all municipal utility charges, if applicable, paid to date in order to be a qualified bidder. In the event the bidder's taxes or municipal utility charges are delinquent, the bidder shall be deemed unqualified and

(j) Upon the award of the Property to the successful bidder at auction, the terms of this Ordinance shall comprise the complete and entire agreement and understanding between the Borough and the successful bidder and supersedes all previous understandings and agreements between the Parties, whether oral or written. The successful bidder agrees that it has not relied on any representation, assertion, guarantee, warranty, collateral contract, or other assurance, except those set forth in this Ordinance. The successful bidder waives all rights and remedies, at law or in equity, arising or which may arise as the result of the successful bidder's reliance on such representation, assertion, or any other assurance shall be rejected.

Section 4. The minimum bid established for the Property (in addition to the additional costs and fees required by this Ordinance) is as follows:

Block 41/LOT 15 - 50'x110' - 29 West Essex Avenue - NINE HUNDRED FIFTY THOUSAND (\$950,000.00) DOLLARS minimum bid.

Section 5. SPECIAL CONDITIONS: none

Section 6. All Ordinances and parts of Ordinances of Harvey Cedars heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 7. If any section, paragraph, subsection, clause, or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any part thereof.

Section 8. A copy of this Ordinance shall be posted on the bulletin board or other conspicuous place in the Borough of Harvey Cedars Municipal Building. Notice of adoption of this Ordinance shall be made in the official Borough newspaper within five (5) days following the enactment of the Ordinance. Notice of public sale shall be published in the official newspaper of the Borough of Harvey Cedars by two (2) insertions at least once a week during two (2) consecutive weeks, the publication shall be within seven (7) days prior to the sale.

Section 9. This Ordinance shall take effect immediately upon its publication after final passage as required by law.

#### **NOTICE**

NOTICE is hereby given that the foregoing Ordinance was duly introduced and passed on the first reading at a regular meeting of the Board of Commissioners of the Borough of Harvey Cedars held on **January 5, 2024**. Further notice is given that said Ordinance shall be considered for final passage and adoption at a regular meeting of said Board of Commissioners to be held on **February 2, 2024** at 4:30pm at the Borough Hall, 7606 Long Beach Blvd., Harvey Cedars, NJ, at which time and place any person desiring to be heard will be given an opportunity to be so heard.

**RESOLUTION #2024-002**

**TEMPORARY BUDGET**

**WHEREAS** N.J.S. 40A:4-19 provides that where any contract, commitment, or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS** the date of this resolution is within the first thirty days of January, 2024; and

**WHEREAS** the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of \$4,589,284.83; and

**WHEREAS** twenty-six and one quarter percent of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges and the capital improvement fund is the sum of \$1,204,687.27.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made as follows:

	<b><u>Account Number</u></b>	<b><u>2024 Temporary</u></b>
<b><u>Current Fund</u></b>		
Administrator S&W	4-01-20-100-000-110	500.00
Director - Public Affairs S&W	4-01-20-110-000-110	1,875.00
Director - Public Affairs OE	4-01-20-110-000-210	500.00
Director - Rev & Finance S&W	4-01-20-111-000-110	1,875.00
Director - Rev & Finance OE	4-01-20-111-000-210	500.00
Director - Pub Works S&W	4-01-20-112-000-110	1,875.00
Director - Pub Works OE	4-01-20-112-000-210	500.00
Municipal Clerk S&W	4-01-20-120-000-110	15,750.00
Municipal Clerk OE	4-01-20-120-000-205	4,000.00
Finance Administration S&W	4-01-20-130-000-110	15,000.00
Finance Administration OE	4-01-20-130-000-210	3,000.00
Audit Services	4-01-20-135-000-200	19,500.00
Computer Data Processing OE	4-01-20-140-000-200	2,000.00
Tax Collection S&W	4-01-20-145-000-110	20,000.00
Tax Collection OE	4-01-20-145-000-220	3,000.00
Tax Assessor S&W	4-01-20-150-000-110	6,000.00
Tax Assessor OE	4-01-20-150-000-220	800.00
Legal Services	4-01-20-155-000-270	15,000.00
Engineering	4-01-20-165-000-220	15,000.00
Land Use Board S&W	4-01-21-180-000-110	6,000.00
Land Use Board OE	4-01-21-180-000-220	2,000.00
Zoning OE	4-01-21-180-000-221	1,000.00
Construction S&W	4-01-22-195-000-110	3,000.00
Construction OE	4-01-22-195-000-220	1,000.00
Liability Insurance	4-01-23-210-000-000	28,000.00
Workers Comp Insurance	4-01-23-215-000-000	27,000.00
Employees Group Health	4-01-23-220-002-000	145,750.00
Health Benefits Waiver	4-01-23-222-000-000	3,750.00
Unemployment Insurance	4-01-23-225-000-000	3,462.27
Police S&W	4-01-25-240-000-110	400,000.00
Police OE	4-01-25-240-000-220	30,000.00

Borough Prosecutor OE	4-01-25-275-000-200	2,200.00
Road Repair & Maint S&W	4-01-26-290-000-110	70,000.00
Road Repair & Maint OE	4-01-26-290-000-220	17,000.00
Garbage & Trash Collection	4-01-26-305-000-220	96,000.00
Buildings & Grounds OE	4-01-26-310-000-200	30,000.00
Vehicle Maintenance S&W	4-01-26-315-000-110	9,000.00
Vehicle Maintenance OE	4-01-26-315-000-250	15,000.00
Recreation S&W	4-01-28-370-000-110	1,000.00
Recreation OE	4-01-28-370-000-201	100.00
Maintenance of Parks OE	4-01-28-375-000-220	8,000.00
Beaches OE	4-01-28-380-000-220	6,000.00
Lifeguards S&W	4-01-28-381-000-110	15,000.00
Lifeguards OE	4-01-28-381-000-220	8,000.00
Beachfront Maintenance OE	4-01-28-383-000-023	10,000.00
Electricity	4-01-31-430-000-000	8,000.00
Street Lighting	4-01-31-435-000-000	19,500.00
Telephone	4-01-31-440-000-000	12,000.00
Natural Gas	4-01-31-447-000-000	2,500.00
Gasoline	4-01-31-460-000-000	18,000.00
Landfill Disposal Costs	4-01-31-465-000-781	20,000.00
Recycling Tax	4-01-31-466-000-782	1,000.00
Social Security	4-01-36-472-000-000	36,000.00
Health Services Shared Svc	4-01-42-330-020-000	15,000.00
Animal Control Shared Svc	4-01-42-340-020-000	1,500.00
Municipal Court S&W	4-01-43-490-000-110	4,500.00
Municipal Court OE	4-01-43-490-000-201	1,000.00
Public Defender	4-01-43-495-000-000	750.00

**Total Current Fund temporary appropriations** 1,204,687.27

**Water/Sewer Fund**

Water/Sewer S&W	4-09-56-100-000-110	125,000.00
Water/Sewer OE	4-09-56-100-000-201	153,796.37
Social Security	4-09-56-541-000-010	8,615.13
Unemployment Insurance	4-09-56-542-000-010	861.51
Principal NJEIT	4-09-56-524-000-024	3,900.00
Interest NJEIT	4-09-56-525-000-025	3,500.00

**Total Water/Sewer Utility temporary appropriations** 295,673.01

PASSED ON: January 5, 2024

**RESOLUTION #2024-003**

**DESIGNATING PROFESSIONAL SERVICES FOR THE YEAR 2024**

**WHEREAS**, the Board of Commissioners of the Borough of Harvey Cedars has determined that it should hire a borough attorney, bond counsel, prosecutors, auditor, engineer, public defenders, labor attorneys, and computer software specialists; and

**WHEREAS**, said contracts for professional services need not be bid under the Local Public Contract Law of the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the following professionals be retained by the Borough of Harvey Cedars, *upon receipt of properly executed State mandated forms*, for a period commencing January 1, 2024 and ending December 31, 2024 and the following fees are set for said professional services per quotes and contracts received by the Borough:

1. Tennant D. Magee Sr. as Borough Attorney  
400 Union Avenue, Brielle, NJ 08730  
**\$195.00 per hour**  
**not to exceed \$17,500 annually**
2. Mike McKenna of the firm Hiering, Gannon & McKenna as Alternate Borough Attorney  
29 Hadley Avenue, Toms River, NJ 08753  
**\$160.00 per hour/ \$250.00 per Borough meeting**  
**not to exceed \$17,500 annually**
3. Arthur Thibault Jr., Esq of the firm Apruzzese, McDermott, Mastro & Murphy as Labor Attorney  
25 Independence Blvd., Warren, NJ 07059  
**\$190.00 per hour**  
**not to exceed \$17,500 annually**
4. William Mayer, Esq of the firm DeCotiis, FitzPatrick, Cole & Giblin, LLP as Bond Counsel  
61 South Paramus Road, Paramus, NJ 07652  
**\$120.00 - \$250.00 per hour / service dependent**  
**not to exceed \$17,500 annually**
5. Robert Allison, CPA of the firm Holman, Frenia & Allison as Municipal Auditor  
1985 Cedar Bridge Ave., Suite 3, Lakewood, NJ 08701  
**\$48,800 per audit**  
**\$90.00 - \$220.00 per hour / service dependent not to exceed \$17,500 annually**
6. Frank J. Little, P.E. of the firm Owen, Little & Associates as Municipal Engineer  
442 Atlantic City Blvd., Beachwood, NJ 08722  
**\$50.00 - \$200.00 per hour / service dependent not to exceed \$28,000 annually**
7. Van Cleef Engineering Associates. LLC as Alternate Municipal Engineer  
32 Brower Lane, Hillsborough, NJ 08844  
**\$60.00 - \$268.00 per hour / service dependent not to exceed \$28,000 annually**
8. Debra H. Rumpf, Esq. as Public Defender  
11 Leifried Lane, Tuckerton, NJ 08087  
**\$250.00 per session not to exceed \$3,000 annually**
9. Laura M. Benson, Esq. of the firm Berry, Sahradnik, Kotzas & Benson as Alternate Municipal Prosecutor  
212 Hooper Ave., Toms River, NJ 08754  
**\$550.00 per month not to exceed \$6,600 annually**
10. Edmunds & Associates, Inc. as Finance & Tax and Water Billing Software Support Professional  
301A Tilton Road, Northfield, NJ 08225  
**Not to exceed \$14,000 annually**

**BE IT FURTHER RESOLVED** that the Mayor, the Commissioner of Revenue and Finance and the Municipal Clerk are hereby authorized to execute the professional service contracts.

PASSED ON: January 5, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 5, 2024.

---

Anna Grimste, Municipal Clerk

**RESOLUTION #2024-004**

**ANNUAL APPOINTMENTS MADE BY THE BOARD OF COMMISSIONERS  
FOR THE YEAR 2024**

**BE IT RESOLVED**, by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments be and are hereby made for a one (1) year term commencing January 1, 2024 and ending December 31, 2024 and the duties of each employee are governed by State statutes and/or the Ocean County Joint Insurance Fund:

1. John Imperiale as the Americans with Disabilities Act (ADA) Coordinator.
2. Anna Grimste as the Registrar.
3. Rebecca Wessler as the Deputy Registrar.
4. Cecilia Morillo as Alternate Deputy Registrar.
5. Anna Grimste as the Public Agency Compliance Officer (P.A.C.O.)
6. Joseph Gieger as the Joint Insurance Fund Commissioner.
7. William Montag as the Principal Designated Employer Representative (DER).
8. Rebecca Wessler as the backup Designated Employer Representative (DER).
9. Anna Grimste as the alternate backup Designated Employer Representative (DER).

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Harvey Cedars that the following appointments be and are hereby made for a one (1) year term commencing January 1, 2024 and ending December 31, 2024 and the duties of each appointee shall be governed and defined in the General Ordinances and/or the Personnel Policy Job Description Manual of the Borough of Harvey Cedars:

1. Christine Lisiewski as Deputy Tax Collector.
2. Michelle Homberg as the Community Rating System (CRS) Coordinator.
3. Michelle Homberg as the Recycling Coordinator.
4. William Montag as Stormwater Coordinator.

PASSED ON: January 5, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 5, 2024.

---

Anna Grimste, Municipal Clerk

**RESOLUTION #2024-005**

**ANNUAL APPOINTMENTS FOR LAND USE BOARD MEMBERS**

**WHEREAS**, the Board of Commissioners of the Borough of Harvey Cedars adopted Ordinance No. 2011-01 on February 4, 2011 establishing the Land Use Board of the Borough of Harvey Cedars; and

**WHEREAS**, said Ordinance requires the Mayor to appoint one Class II, six Class IV and four Alternative members and the majority of the Board of Commissioners shall appoint one Class III member; and

**WHEREAS**, the appointment of the Mayor has changed and some terms expired on December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor of the Borough of Harvey Cedars that the following appointments are made to the Harvey Cedars Land Use Board:

1. Mayor John Imperiale to serve as the Class I member for the term of his elected position as Mayor.
2. Bill Montag to serve as Class II member for a (1) year term ending 12/21/2024
3. John Tilton to serve as a Class IV member for a (4) year term ending 12/31/2027
4. Kathy Sheplin to serve as a Class IV member for a (4) year term ending 12/31/2027
5. Mindy Berman to serve as a Class IV member for a (4) year term ending 12/31/2027
6. Richard Warren to serve as Alternate member #1 for a (2) year term ending 12/31/2025
7. Stephen Cole to serve as Alternate member #2 for a (2) year term ending 12/31/2025
8. Alcides Andril to serve as Alternate member #3 for a (2) year term ending 12/31/2025
9. Thomas Griffith to serve as Alternate member #4 for a (2) year term ending 12/31/2025

**BE IT FURTHER RESOLVED** by the majority of the Board of Commissioners of the Borough of Harvey Cedars that Joseph Gieger is hereby appointed to the Harvey Cedars Land Use Board to serve as a Class III member for a one (1) year term ending December 31, 2024.

PASSED ON: January 5, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 5, 2024.

---

Anna Grimste, Municipal Clerk



**RESOLUTION #2024-006**

**AUTHORIZING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF  
HARVEY CEDARS FOR THE YEAR 2024**

**WHEREAS**, NJSA 40A:5-14 requires that a municipality adopt a cash management plan; and

**WHEREAS**, the Chief Financial Officer has prepared and attached a cash management plan in order to comply with the aforementioned statute.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Commission of the Borough of Harvey Cedars, County of Ocean, in the State of New Jersey that the 2024 cash management plan, a copy of which is on file in the Borough Clerk's office, is adopted and the Chief Finance Officer is hereby directed to send a copy of the plan to each approved depository.

PASSED ON: January 5, 2024

**CASH MANAGEMENT PLAN OF THE BOROUGH OF HARVEY CEDARS  
IN THE COUNTY OF OCEAN, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A: 15-4 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Harvey Cedars ("the Borough"), pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest or dividend bearing accounts or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. CASH MANAGEMENT POLICY**

- A) Objectives: The priority of investing policies shall be, in order of descending importance - **security, liquidity and yield.**
- (1) Security: The safety of principal is the foremost objective of the Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.
- (2) Credit Risk: Credit risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:
- (a) Limiting investments to the safest types of securities.
  - (b) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors an entity will do business with.
  - (c) Diversifying the investment portfolio so that potential losses on individual securities will be minimized.
- (3) Interest Rate Risk: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:
- (a) Structuring the investment portfolio so the securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
  - (b) By investing operating funds primarily in shorter-term securities.

- (4) **Liquidity:** The investment portfolio must remain sufficiently liquid to meet all structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity)
- (5) **Yield:** The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objective described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The Chief Financial Officer shall carefully evaluate any investment offering above market yields. Securities shall not be sold prior to maturity with the following exceptions:
  - (a) A declining credit security could be sold early to minimize the loss of principal.
  - (b) A security swap would improve the quality, yield, or target duration in the portfolio.
  - (c) Liquidity needs of the local unit require that the security be sold.

B) Standards of Care

(1) Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio in accordance with written procedures and Plan and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market place changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of the Plan and policy.

Investments shall be made with the judgement and care, under circumstances then prevailing, which person of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

(2) Ethics and Conflicts of Interest

The designated officials involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. The Local Government Ethics Law shall govern the actions of individuals administering the Plan. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. The designated officials shall refrain from undertaking personal investment transactions with the same individual business is conducted with on behalf of the Borough.

(3) Delegation of Authority

Authority to manage the Plan is granted to the Chief Financial Officer pursuant to N.J.S.A. 40A5-14. Responsibility for the operation of the plan is hereby delegated to the Chief Financial Officer. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**III. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough.

Current Fund	Water/Sewer Utility Operating Fund
General Capital Account	Utility Capital Account
Recycling Trust Fund	Payroll Account

Special Activities Trust Fund	Dog Trust Account
Tax Collector's Trust Account	Forfeited Funds Trust Account
Drunk Driving Enforcement Account	Alcohol Education Account
Special Trust Account	Public Defender Trust Account
POAA Account	Open Space Trust Account
Green Acres Trust Account	Traffic Control Trust Account
BOHC Health Benefits Account	

**IV. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer is hereby authorized and directed to deposit and/or invest the funds referred to in the plan. Prior to making any such Deposits or any Permitted Investments, the Chief Financial Officer is directed to supply to all depositories or any other parties Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with the Chief Financial Officer and the Municipal Clerk.

**V. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

New Jersey Cash Management Fund  
OceanFirst Bank

Also, for purposes of investing any other institution presenting a GUDPA certificate may be used. All such depositories shall acknowledge in writing receipt of this plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section IV above.

**VI. BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Chief Financial Officer of the Borough may deal for purposes of buying and selling securities identified in the Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section III above.

New Jersey Cash Management Plan (NJCM)  
NJ Asset & Rebate Management Trust (NJARM)  
New Jersey Cooperative Liquid Assets Securities System (NJ CLASS)

**VII. AUTHORIZED INVESTMENTS**

- A. Except as otherwise specifically provided for herein, the Chief Financial Officer is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held in Deposits, in the following permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
  - (2) Government money market mutual funds;
  - (3) Any obligation that a federal agency or a federal instrumentality has been issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
  - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located;
  - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
  - (6) Local government investment pools;
  - (7) Deposits with the State of New Jersey Cash Management Funds established pursuant to section of P.L. 1977, c. 281 (C.52:18A-90.4); or
  - (8) Agreements for the repurchase of fully collateralized securities if:
    - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
    - (b) the custody of collateral is transferred to a third party;
    - (c) the maturity of the agreement is not more than 30 days;
    - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (c.17:9-41); and
    - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

**Government Money Market Mutual Fund** An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (I) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (II) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 12 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

**Local Government Investment Pool** An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;

- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (C.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the **safety, liquidity and yield** of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

**VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument shall be covered by all custodial agreements with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is not unauthorized use of the funds or the Permitted Investments for Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough or by a third party custodian prior to or upon the release of the Borough's funds.

To ensure that all parties the Borough deals with by way of Deposit or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Designated Officials.

**IX. REPORTING REQUIREMENTS**

On the first day of each month this Plan is in effect the Chief Financial Officer shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as a Deposit of a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

**X. EFFECTIVE DATE OF PLAN**

This Plan shall be effective beginning January 1, 2024. Any prior Plan is hereby rescinded and replaced by this document. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan. The Plan may be amended from time to time. The Chief Financial Officer is directed to supply copies of all amendments adopted by the Commission to all parties who otherwise have received a copy of the originally approved Plan, which amendments shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**CASH MANAGEMENT PLAN OF THE BOROUGH OF HARVEY CEDARS  
RECEIPT OF PLAN AND REVIEW ACKNOWLEDGMENT**

As provided for in the Cash Management Plan of the Borough of Harvey Cedars, Section VIII, page 5, the undersigned hereby acknowledges the receipt and review of the Plan along with a certified copy of the Borough of Harvey Cedars Resolution approving such Cash Management Plan. The undersigned agrees to follow the requirements as dictated in said Plan.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Name of Authorized Depository or Brokerage Firm/Dealer

\_\_\_\_\_  
Mailing address of entity listed above

\_\_\_\_\_  
Date of Receipt

Please return two signed copies of this acknowledgement to:

**The Borough of Harvey Cedars  
Attn: Rebecca Wessler  
P. O. Box 3185  
Harvey Cedars, NJ 08008**



**RESOLUTION #2024-007**

**DESIGNATING BANK SIGNATORIES FOR THE BOROUGH OF HARVEY  
CEDARS**

**WHEREAS**, OceanFirst Bank was designated as an official depository for the Borough of Harvey Cedars for the year 2024; and

**WHEREAS**, one (1) new members of the Governing Body were elected effective January 1, 2024; and

**WHEREAS**, the Borough desires to amend the authorized signors for said bank.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, effective January 1, 2024 Jonathan S. Oldham is hereby removed and replaced by Joseph F. Gieger as authorized signors of all bank accounts.

**BE IT FURTHER RESOLVED** the following are hereby reconfirmed as authorized signors of all bank accounts with OceanFirst Bank:

1. John M. Imperiale, Mayor
2. Paul G. Rice, Commissioner
3. Rebecca Wessler, Chief Finance Officer
4. Anna Grimste, Municipal Clerk

PASSED ON: January 5, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 5, 2024.

---

Anna Grimste, Municipal Clerk

**RESOLUTION #2024-008**

**AUTHORIZING THE UTILITY COLLECTOR TO ADJUST CERTAIN  
WATER/SEWER CHARGES**

**WHEREAS**, the Utility Collector of the Borough of Harvey Cedars processes quarterly utility bills based on the prior three months of water usage, and the Borough Superintendent reads and maintains monthly meter readings; and

**WHEREAS**, the following property owner had high water usage for the 4<sup>th</sup> quarter of 2023 due to an unexplained reason, and the Utility Collector investigated this usage and agreed to issue credits for this one occasion:

- Trachtenberg, William & Pauline – 57 Cedars Ave. – possible leak

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the Utility Collector is authorized to adjust and issue a one-time credit to the following utility account based on the calculated 3-year average (2020, 2021 and 2022) average homeowner usage for the 4<sup>th</sup> quarter:

ACCOUNT#	WATER CREDIT	SEWER CREDIT
47-0	\$1,549.02	\$467.44

PASSED ON: January 05, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 05, 2024.

\_\_\_\_\_  
Anna Grimste, Municipal Clerk

**RESOLUTION #2024-009**

**RESOLUTION OF THE BOROUGH OF HARVEY CEDARS, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF OCEAN AND THE BOROUGH OF HARVEY CEDARS FOR FIRE INSPECTION SERVICES**

**WHEREAS**, the Shared Services and Consolidation Act, N.J.S.A. 40A: 65-1 et seq., authorizes the Borough of Harvey Cedars to enter into a contract for the provision of certain governmental services with the County of Ocean; and

**WHEREAS**, N.J.S.A. requires that such a contract be authorized by resolution; and

**WHEREAS**, the Borough of Harvey Cedars desires to enter into an agreement effective January 1, 2023 with the County of Ocean to provide fire inspection services for the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to enter into and execute a Shared Services Agreement with the County of Ocean for the provision of fire inspection services, in accordance with the terms of said agreement for a period of three (3) years commencing January 1, 2023 and ending December 31, 2025.
2. Said agreement may be terminated or amended for any reason by providing sixty (60) days advance written notice to the other Party.
3. A copy of this agreement shall be kept on file and be available for public inspection in the office of the Municipal Clerk.

PASSED ON: January 5, 2024

**CERTIFICATION**

I, Anna Grimste, Municipal Clerk of the Borough of Harvey Cedars, County of Ocean, hereby certify that the above is a resolution adopted by the Board of Commissioners at a meeting held on January 5, 2024.

---

Anna Grimste, Municipal Clerk

**RESOLUTION #2024-010**

**CONTRACT AWARD TO ARAWAK PAVING FOR THE  
2023 ROAD RECONSTRUCTION PROJECT IN THE AMOUNT OF \$343,000.00  
(West Bergen Ave. and West 75<sup>th</sup> Street)**

**WHEREAS**, the Borough of Harvey Cedars has applied to New Jersey Department of Transportation for Assistance from the Transportation Trust Fund for the 2023 Road Reconstruction/Improvement Project; and

**WHEREAS**, the New Jersey Department of Transportation approved the application for assistance; and

**WHEREAS**, the Borough of Harvey Cedars solicited bids for the 2023 Road Reconstruction Project; and

**WHEREAS**, said bids were opened as advertised on December 14, 2023 and the Borough Engineer has recommended the award of a contract to Arawak Paving as the lowest responsible bidder in accordance with the bid specifications, said bid being \$343,000.00; and

**WHEREAS**, the Finance Officer has certified the availability of funds for this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Commissioners of the Borough of Harvey Cedars, County of Ocean, hereby award a contract in the amount of Three Hundred Forty-Three Thousand Dollars (\$343,000.00) to:

Arawak Paving  
7503 Weymouth Road  
Hammonton, NJ 08037

for the 2023 Road Reconstruction Project, contingent upon final review and approval by NJDOT.

MOTION: Commissioner Gieger

SECOND: Commissioner Rice

ROLL CALL VOTE: Ayes – Imperiale, Gieger, Rice

DATED: January 5, 2024

**RESOLUTION #2024-011**

**AUTHORIZING THE APPOINTMENT OF TAX COLLECTOR FOR THE  
BOROUGH OF HARVEY CEDARS**

**WHEREAS**, pursuant to N.J.S.A 40A:9-145.8 Rebecca Wessler has served as Municipal Tax Collector for the Borough of Harvey Cedars for a minimum of 4 consecutive years with her original appointment taking effect on January 1, 2020; and

**WHEREAS**, the Board of Commissioners desires to re-appoint Rebecca Wessler for an additional 4-year term as Municipal Tax Collector; and

**WHEREAS**, pursuant to N.J.S.A 40A:9-145.8, the Board of Commissioners understand that re-appointing Rebecca Wessler will trigger tenure protection for Ms. Wessler; and

**WHEREAS**, the Board of Commissioners believe that Rebecca Wessler has satisfactorily performed her duties as Municipal Tax Collector and are confident that she will continue to do so moving forward; and

**NOW, THEREFORE, BE IT RESOLVED** the Board of Commissioners of the Borough of Harvey Cedars, County of Ocean, New Jersey, agree that Rebecca Wessler should be re-appointed to the position of Municipal Tax Collector for the Borough effective January 5, 2024, and that this re-appointment will trigger tenure for Ms. Wessler during her continued term of office.

PASSED ON: January 5, 2024

**RESOLUTION #2024-012**

**PERMITTING PRE-PAYMENT OF CERTAIN ITEMS**

**WHEREAS**, the Borough of Harvey Cedars has budgeted funds for 2024 for payment of utilities, payroll, debt service, governmental fees, insurances, and mailing costs of the Borough; and

**WHEREAS**, the payment of these items frequently arrives out of time for placement on the next available bill list and thereby inadvertently placing these bills in arrears.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Harvey Cedars that the Chief Financial Officer is hereby authorized to make pre-payments of the following fixed items prior to the same appearing on the meeting bill lists; such funds to be taken from the pre-budgeted amount for each such expenses for 2024:

1. Utilities (electric, gas, telephone and cable).
2. Payroll.
3. Debt services as evidenced by pre-existing notes.
4. Health, dental, flood and other insurance premiums.
5. Federal, state, county, school fees and taxes.
6. Postage for tax bills, newsletters and other Borough mailings.

PASSED ON: January 5, 2024

RESOLUTION #2024-013

January 5, 2024  
02:25 PM

BOROUGH OF HARVEY CEDARS  
Bill List By P.O. Number

Page No: 1

P.O. Type: All	Open: N	Paid: N	Void: N
Range: First to Last	Rcvd: Y	Held: Y	Aprv: N
Format: Condensed	Bid: Y	State: Y	Other: Y Exempt: Y
Vendors: All	Include Non-Budgeted: Y		
Rcvd Batch Id Range: First to Last			

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00084	01/26/23	TONYS005	TONY'S GENERAL MECHANDISE INCO D Lisiewski apparel allowance	Open	94.98	0.00	
23-00086	01/26/23	TONYS005	TONY'S GENERAL MECHANDISE INCO D Maurus Apparel allowance	Open	265.00	0.00	
23-00089	01/26/23	TONYS005	TONY'S GENERAL MECHANDISE INCO R Federicci apparel allowance	Open	400.00	0.00	
23-00531	05/15/23	TUCKE010	TUCKERTON LUMBER COMPANY shop supplies	Open	44.48	0.00	
23-00614	06/08/23	BEACH050	BEACH HAVEN AUTOMOTIVE, INC vehicle Maintenance	Open	4.16	0.00	
23-00723	07/03/23	TUCKE010	TUCKERTON LUMBER COMPANY shop supplies	Open	22.99	0.00	
23-00788	07/19/23	SHORE060	SHORE PROMOTIONS Business Cards	Open	251.00	0.00	
23-00829	07/28/23	AMAZO005	AMAZON CAPITAL SERVICES, INC Trailer Dolly	Open	129.99	0.00	
23-00851	07/28/23	AMAZO005	AMAZON CAPITAL SERVICES, INC Tape	Open	36.87	0.00	
23-00981	09/05/23	ALLAMO05	ALL AMERICAN FORD, SUBARU & IS 2023 Ford Explorer	Open	42,810.00	0.00	
23-01004	09/13/23	VERIZO30	VERIZON WIRELESS - CELL monthly cell	Open	131.47	0.00	
23-01061	10/03/23	ACTIO005	ACTION UNIFORM CO, LLC 5.11 Class B BDU	Open	110.00	0.00	
23-01067	10/04/23	AMERIO75	AMERICAN RECYCLED PLASTIC, INC Sattan Bench Replace slat	Open	212.85	0.00	
23-01075	10/05/23	SURFC005	SURF CITY MARINA, INC Seasonal winterization	Open	654.32	0.00	
23-01095	10/10/23	ACSH0010	AC SHULTES, INC. booster pump	Open	2,240.00	0.00	
23-01130	10/23/23	AGRAE005	AGRA ENVIRONMENTAL, INC monthly testing	Open	90.00	0.00	
23-01142	10/23/23	ACTIO005	ACTION UNIFORM CO, LLC Tirella inital issued uniforms	Open	1,965.99	0.00	
23-01267	12/04/23	NJLO0010	NJ LOGO WEAR LLC Plaque	Open	163.00	0.00	
23-01268	12/04/23	NJLO0010	NJ LOGO WEAR LLC Mayor retirement plaque	Open	173.00	0.00	
23-01283	12/05/23	AMAZO005	AMAZON CAPITAL SERVICES, INC Clothing Allowance	Open	29.35	0.00	
23-01286	12/06/23	AMAZO005	AMAZON CAPITAL SERVICES, INC Supplies	Open	77.68	0.00	
23-01299	12/11/23	SPECIO15	SPECIALTY AUTOMOTIVE EQUIPMENT annual lift safety inspections	Open	600.00	0.00	
23-01301	12/11/23	AMAZO005	AMAZON CAPITAL SERVICES, INC Office Supplies	Open	99.21	0.00	
23-01304	12/12/23	BURNA010	BURNAFORD, ROBERT Ezpass	Open	41.80	0.00	
23-01305	12/12/23	TYPES010	TYPESTRIES SIGN & DIGITAL Truck decals	Open	550.00	0.00	
23-01310	12/12/23	JOSEP015	JOSEPH H ROBERTS INC. Courtroom Heating Repairs	Open	729.87	0.00	
23-01324	12/15/23	HOMBE005	HOMBERG, MICHELLE Milelage Reimbursement	Open	54.74	0.00	
23-01339	12/18/23	JOHNS020	JOHNSON, JESSICA Barefoot Refundable Deposit	Open	100.00	0.00	
23-01340	12/19/23	ITRON005	ITRON, INC meter maintenance contract	Open	4,547.40	0.00	
23-01342	12/19/23	ZWUSA005	ZW USA, INC. dog bags	Open	919.89	0.00	
23-01343	12/19/23	OCMA0010	OC MAYOR'S ASSN OC Mayor's Meeting - January	Open	20.00	0.00	
23-01345	12/21/23	AMAZO005	AMAZON CAPITAL SERVICES, INC Supplies	Open	77.03	0.00	
23-01346	12/21/23	TUCKE010	TUCKERTON LUMBER COMPANY Borough Hall Rehabilitation	Open	125.33	0.00	
23-01351	12/21/23	FRAZE010	FRAZEE, STEVE Eyeglass Reimbursement 2023	Open	175.05	0.00	
23-01354	12/27/23	NESTL005	NESTLE WATERS NORTH AMERICAN Lifeguards water	Open	28.58	0.00	
23-01355	12/27/23	VERIZO30	VERIZON WIRELESS - CELL Cell Phones	Open	211.45	0.00	
23-01356	12/27/23	ERSKI005	ERSKINE, LISA A. Borough Hall Cleaning	Open	800.00	0.00	
23-01359	12/27/23	MONTA005	MONTAG, WILLIAM Eyeglass reimbursement 2023	Open	388.11	0.00	
23-01361	12/29/23	TREAS020	TREAS.STATE OF NJ-DEPT TREAS 2024 water Allocation	Open	5,405.00	0.00	
23-01364	12/29/23	ASCAP010	ASCAP 2024 Music License Fee	Open	434.00	0.00	
23-01365	12/29/23	JOHNN010	UNITED SITE SERVICES monthly rental	Open	310.00	0.00	
23-01367	12/29/23	BRICK015	BRICK-IT LLC Point Project	Open	14,800.00	0.00	
23-01368	12/29/23	ARMAN005	ARMANDO V. RICCIO, LLC Legal Fees - Labor Counsel	Open	122.50	0.00	
23-01369	01/02/24	COMCA010	COMCAST CABLE Monthly Invoice - Pol spcVideo	Open	9.96	0.00	
24-00001	01/03/24	BURNA015	BURNAFORD, ROBERT Police Petty Cash 2024	Open	100.00	0.00	
24-00002	01/03/24	GRIMS010	GRIMSTE, ANNA Petty Cash 2024	Open	100.00	0.00	
24-00004	01/03/24	BOROU010	BOROUGH OF BEACH HAVEN 4th qtr Construction 2023	Open	10,125.00	0.00	
24-00005	01/05/24	PAVIA005	PAVIA ENTERPRISES LLC December Courier Service	Open	291.96	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
24-00006	01/05/24	CREAT020 CREATIVE MANAGEMENT INC	Fuel Invoices	Open	1,501.60	0.00		
24-00007	01/05/24	NJNA0020 NJ NATURAL GAS	Monthly Invoice -	Open	1,617.27	0.00		
24-00008	01/05/24	NJNA0020 NJ NATURAL GAS	Monthly Invoice -	Open	605.23	0.00		
24-00009	01/05/24	RIGGI005 RIGGINS, INC	Fuel	Open	577.96	0.00		
24-00010	01/05/24	NJDC0010 NJ DCA	4th Qtr 2023 permits surcharge	Open	1,712.00	0.00		
24-00012	01/05/24	LINCO010 LINCOLN FINANCIAL GROUP	2022 LOSAP contribution BLFAS	Open	310.00	0.00		
24-00013	01/05/24	NESTL005 NESTLE WATERS NORTH AMERICAN	Water Delivery	Open	357.26	0.00		
24-00014	01/05/24	SELEC010 SELECTIVE INSURANCE	Flood Insurance - Borough Hall	Open	2,324.00	0.00		
Total Purchase Orders:		56	Total P.O. Line Items:	0	Total List Amount:	100,079.33	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	69,990.96	0.00	69,990.96	0.00	0.00	69,990.96
Utility Operating	3-09	14,535.69	0.00	14,535.69	0.00	0.00	14,535.69
Year Total:		84,526.65	0.00	84,526.65	0.00	0.00	84,526.65
Current Fund	4-01	200.00	0.00	200.00	0.00	0.00	200.00
Trust Fund	T-17	15,352.68	0.00	15,352.68	0.00	0.00	15,352.68
Total of All Funds:		100,079.33	0.00	100,079.33	0.00	0.00	100,079.33

BE IT RESOLVED by the Commissioners of the Borough of Harvey Cedars, County of Ocean, State of New Jersey, that the foregoing bill list dated January 5, 2024 be paid upon verification by the Chief Financial Officer that sufficient funds are available for the payment of the same.

PASSED ON: January 5, 2024